

APPLICATIONS TO ACCESS ACPIVR MEMBERS FOR RESEARCH STUDIES

(with grateful acknowledgement to the Musculoskeletal Association of Chartered Physiotherapists, MACP, for the use of material in formulating this documentation).

The ACPIVR is committed to encouraging post-graduate education and research. The Association is keen to facilitate research in the vestibular and associated fields of research and consequently is willing to consider applications to access the membership with research questions. This is for members or associated members of the ACPIVR only.

In order that the ACPIVR is only involved in research conducted in accordance with Good Clinical Practice & Research Governance guidelines, and in order that the members are not inundated with requests the ACPIVR has instigated a process by which applications are considered.

Researchers can apply to;

Recruit members via a named committee member (normally this will be either the research officer or PRO officer at the time of application), who will email the membership on behalf of the researcher.

Post an invitation on the Research pages of the ACPIVR website and/or twitter feed to members to participate in their research study.

Post an invitation and a link or a URL on the ACPIVR website and/or twitter feed to recruit members to participate in online surveys.

Please complete the attached document electronically and enclose copies of the documentation requested. Once your application has been received it will be considered by the ACPIVR Research/PRO Officer and one other designated ACPIVR committee member and a decision conveyed to you as soon as possible. This will normally be within a three week period. Please ensure that you leave adequate time for this review process when planning your research as the ACPIVR cannot guarantee to complete reviews within specific timescales.

Applicants must provide evidence of a 'favourable opinion' from the National Research Ethics Service or from a University Ethics Committee.

ACPIVR PRO Officer

APPLICATIONS TO ACCESS THE ACPIVR MEMBERSHIP DATABASE FOR RESEARCH STUDIES AND / OR APPLICATIONS TO RECRUIT ACPIVR MEMBERS USING AN INVITATION ON THE ACPIVR WEBSITE/TWITTER FEED.

Title of the study		
Name and affiliation of Principle Investigator		
Qualifications Including ACPIVR membership number, CSP membership number and HCPC registration number		
Work address		
Phone number		
E-mail		
Institution sponsoring the Research		
Is this study a component of a Post-Graduate Degree?	Yes Details of degree: Name & contact details of supervisor;	No
Has the study received a 'favourable opinion/approved from an Ethics Committee?	Yes/No Give details of the ethics committee that considered this study (please include a copy of the relevant approval) If NO ethical opinion is required, please give include documentation from the relevant agency supporting.	

Has the local data protection officer been consulted over this study?	Yes	No
Anticipated end-point of the study?		
Dissemination plan		
Access request. Which method/s would you prefer to use to access members? Please refer to the methods outlined above.		

Please return this form electronically along with copies of

Letter of a favourable ethical opinion (ethical approval)

Full study protocol

Letter of invitation that will be sent to ACPIVR members via email/invitation letter that will be posted on the ACPIVR website/twitter feed/email.

Any questionnaires that ACPIVR members will be asked to complete.

Please also email a signed copy of the Terms & Conditions.

Terms & Conditions:

If approval is given to access the ACPIVR membership, the following conditions will apply:

You will need to provide the designated research/PRO officer with a recruitment invitation and when it is approved; it will be circulated to the membership via email,

or forwarded to the ACPIVR administrator and circulated to members via the ACPIVR website/twitter account

No access to ACPIVR members may be made other than that outlined in your application for the above named project. Further projects will require a re-review.

In order to monitor the outcome of projects that ACPIVR members are involved in, we require feedback at completion of the project in the form of a short abstract, which can be disseminated via the ACPIVR website or in the ACPIVR's journal – Balance Focus.

The condition applies to all applicants who wish to recruit ACPIVR members.

I agree to the terms and conditions outlined above

SignedDate

Print name.....

Please return this completed form and the above enclosures to:

PRO Officer

Email: pro@acpivr.com